

Committee:	Date:
Culture, Heritage and Libraries Committee	11 July 2016
Subject: Appointments to Sub Committees: Benefices Sub Committee and Keats House Consultative Committee	Public
Report of: Town Clerk	For Decision
Report author: Julie Mayer	

Summary

At the last meeting of the Culture, Heritage and Libraries Committee, Members were asked to appoint to the Benefices Sub Committee and Keats House Consultation Committee.

As a result of a set of circumstances before and at the beginning of the last meeting on 23rd May 2016, Members are asked to consider appointing an additional Member to the Keats House Consultative Committee, for the ensuing year.

In addition, further to the outcome of the election of a Chairman to the Benefices Sub Committee on 8th June 2016, Members are also asked to consider amending the Terms of Reference and Composition of the Benefices Sub-Committee, in order for the Sub Committee to appoint a Deputy Chairman.

The Terms of Reference for both Sub Committees are appended to this report.

Recommendations

The Committee are asked to consider:

- 1 the addition of a further Member to the Keats House Consultation Committee, for 2016/17.
2. amending the Terms and Reference and Composition of the Benefices Sub Committee in order for them to appoint a Deputy Chairman.

Main Report

Background

Keats House Consultative Committee

1. The Chairman and Deputy Chairman of the Grand Committee (as ex-officio), together with 2 other Members of this Committee, are usually appointed to serve on the Keats House Consultative Committee.
2. Members were invited to indicate their interest in serving on the sub committee in advance of the Culture, Heritage and Libraries Committee on 23rd May 2016. Members were also reminded that, in the event of applications exceeding the number of places available, a ballot might be necessary. Procedurally, if Members are able to advise the Town Clerk beforehand of their intention to stand, this assists with running the meeting but they also reserve the right to declare their interest at the meeting.
3. A Member, who had served on the Keats House Consultation Committee for a number of years, emailed the Town Clerk to declare their intention to stand but, due to an IT problem, the email was not delivered. Furthermore, as a result of transport difficulties the Member was delayed on the morning of 23rd May and was therefore unable to stand. Two other Members declared a willingness to serve and were duly elected.
4. Members are reminded that they are permitted to attend the public part of any meeting of the City of London Corporation and may speak, at the Chairman's discretion.
5. The Terms of Reference of the Keats House Consultative Committee do not make provision for co-options but Members of the Grand Committee can agree to an extension of the membership of the Consultative Committee, for the ensuing year, given the circumstances as set out in (3) above.

Benefices Sub Committee

3. The Benefices Sub Committee is elected from the whole Court and currently has 8 Members, along with the Chairman and Deputy Chairman of the Culture, Heritage and Libraries Committee, as ex-officios.
4. At the meeting of the Sub Committee on 8th June 2016, there was a draw for the position of Chairman which was decided by lot. Given that the membership of this Committee increased when your Committee agreed to widen nominations to the whole Court, in March 2015, Members are asked to consider amending the Terms of Reference and Composition of the Benefices Sub Committee, in order to allow the sub committee to appoint a Deputy Chairman.

5. The increased Membership of the Committee has worked well since its inception in June 2015, allowing it to be more business focused and enabled each Member to be allocated at least one Benefice to visit during the course of the year. The Chairmen of the Culture, Heritage and Libraries and Benefices Sub Committees have indicated their support to this proposal.

Conclusion

6. Members are asked to note the contents of this report and, given the recent circumstances as set out in paragraph 3 above, Members are asked to consider extending the Membership of the Keats House Consultative Committee, by one Member, for the ensuing year. In respect of the circumstances set out in paragraphs 4 and 5 above, Members are also asked to consider amending the Terms of Reference of the Benefices Sub Committee in order to allow the Sub Committee to elect a Deputy Chairman.

Appendices

- A – Terms of Reference and Composition – Keats House Consultative Committee
- B – Terms of Reference and Composition – Benefices Sub Committee

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Keats House Consultative Committee

2 Members to be appointed by the Grand Committee (in addition to the Chairman and Deputy Chairman as ex-officio appointments)

The current composition is as follows:

Name	Representing
Vivienne Littlechild	Chairman (Ex-officio)
Graham Packham	Deputy Chairman (Ex-officio)
Barbara Newman	Culture, Heritage and Libraries Committee
Jeremy Simons	Culture, Heritage and Libraries Committee
Dennis Cotgrove	Hampstead Heath, Highgate Wood and Queen's Park Committee
Nigel Steward	Heath and Hampstead Society
VACANCY	Keats Foundation
Jim Burge	Heath Hurst Road Residents' Association
Stephen Bobasch	Keats Community Library
David Kitchen	South End Green Association
Harriet Cullen	Keats-Shelley Memorial Association
Martin Humphery	Hampstead Conservation Area Advisory Committee

Meetings are to be chaired by the Chairman of the Grand Committee (ex-officio), who attends with the Deputy Chairman of the Grand (also ex-officio) and two other Members of the Culture, Heritage and Libraries Committee.

Terms of Reference:-

To make representations to the Culture, Heritage and Libraries Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect Keats House.

Benefices Sub Committee

Up to 8 Members of the Court, to be appointed by the Culture, Heritage and Libraries Committee - the current total membership being 10, including the Chairman and Deputy Chairman as Ex-officio Members).

The Chairman of this Sub Committee is elected from amongst its membership.

Membership – 2016/17

Chairman of the Grand Committee (Ex-officio)
Deputy Chairman of the Grand Committee (Ex-officio)
Andrew McMurtrie – Chairman (elected 8/6/16)
Nigel Challis
Deputy Billy Dove
Deputy Bill Fraser
Jamie Ingham Clark
Gregory Jones
Tom Hoffman
Patrick Streeter

2.2 Terms of Reference:

To consider matters relating to the City’s obligations for its various Benefices.

**The Patronage (Benefices) Measure 1986 and The Patronage (Benefices) Rules 1987, seek to confine the exercise of Church of England Patronage; i.e. the right to present Clergy, to a responsible person who is an actual Communicant Member of the Church of England or of a church in communion with it. On receiving notice of a vacancy, the City of London Corporation, as patron, is required to appoint an individual who is ‘willing and able to make the Declaration of Membership and act as its representative to discharge its functions as registered patron’. In practice, the Chairman of the Sub-Committee, being a person able and willing to make the declaration, is usually appointed as the City of London Corporation’s representative and this practice has worked well.*